





# UNIFORM COMPLAINT PROCEDURES FORM

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## DETAILS OF YOUR COMPLAINT

Please describe the incident or concern in as much detail as possible, such as dates, times, locations, individuals involved, statements that were made, witnesses and to whom the incident was reported. Please attach additional sheets or documentation if necessary.



Has the incident or concern been discussed with a school administrator, employee, or his/her/their supervisor? If so, what was the outcome?



What is your desired remedy for your complaint?



